

Course Waiver Guidelines

Students who have earned undergraduate coursework in Human Resources or Business Administration/Management from a US institution or who have worked full-time in a related role can be exempted from taking certain courses required for the MHRM degree. If your HR coursework was completed outside of Ohio State, you will need to provide a syllabus and a copy of a transcript or advising report for each course waiver request. All required coursework must be replaced with elective credit totaling the 43.5 hours required for the degree.

Minimum Qualifications:

- Have completed (or will complete prior to enrollment) a baccalaureate degree from a US college or university; and
- Earned a 3.0 (on a 4.0 scale) undergraduate cumulative GPA or higher; and
- Achieved a grade of B+ or better in course to be waived

All required coursework that receives a waiver must be replaced with an elective credit or equivalent credit hours (e.g., a 3 credit course can be replaced with an elective 3 credit course or two 1.5 credit elective courses). You do not have to waive courses. If you wish to take them, you may do so. To pursue this option, you will need to complete the MHRM Waiver Request Form and provide copies of supporting documentation. You will be notified if the instructor has agreed to waive requested coursework.

Submit your waiver request at: <http://go.osu.edu/mhrm-course-waiver>

Accepted situations for course waiver(s):

<p>Undergraduate degree in Business Administration/Management related major OR minor (US institution).</p> <p>Business undergrad students can take advantage of waiver option A. This option will replace MHR 7320 (Fundamentals of Business Excellence 1) in Autumn session 1 with another 3 credit hours of elective coursework.</p>	<p>Undergraduate degree in Human Resources from The Ohio State University.</p> <p>HR undergrads from OSU are eligible for BOTH waiver options listed below. Waiver can only be applied to two HR specialization courses that received a grade of B+ or greater:</p> <ul style="list-style-type: none"> o BUSMHR 4323 ➤ MHR 7305 o BUSMHR 4328 ➤ MHR 7307 o BUSMHR 4324 ➤ MHR 7311 o BUSMHR 4322 ➤ MHR 7314 o BUSMHR 4326 ➤ MHR 7313 	<p>Undergraduate degree in Human Resources from a US institution (Non-Ohio State).</p> <p>Similarly, students who have HR undergrad degrees from a US institution may be eligible for BOTH waiver options listed below.</p> <p>Students will need to provide syllabi for all courses requesting replacement along with a copy of a transcript or advising report. Waiver option B can only be applied to two HR specialization courses that have received a grade of B+ or greater.</p>	<p>Students who have worked full-time in HR or a related role for the last 3-5 years.</p> <p>To request a course waiver students will need to provide a written description of how the responsibilities, tasks, etc., in their role make them eligible for a waiver to specific course(s) (e.g., their role and its tasks and responsibilities cover the course content).</p>
---	---	--	--

Waiver options for MHRM students:

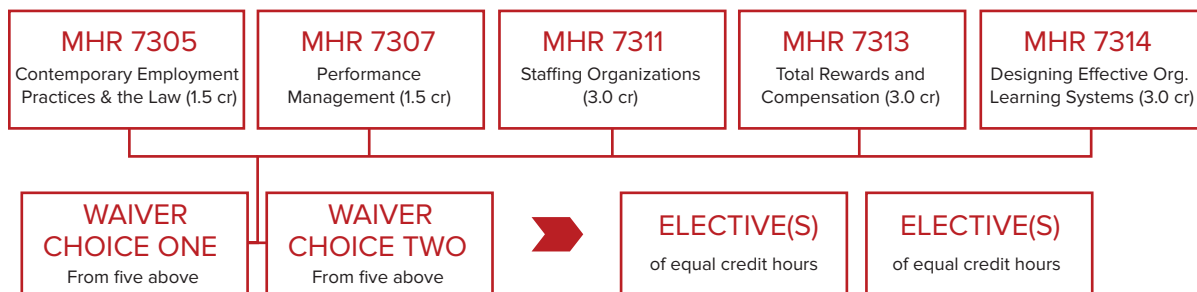
● WAIVER A

Replace MHR 7320



● WAIVER B

Select TWO MHRM core courses below to replace with elective coursework



View sample syllabi for the MHRM courses above at: go.osu.edu/syllabi